If you do not receive your grade report in the mail, or if you need to have an extra copy or official transcript, you may use one of the methods listed below to request what you need. Your student ID number is your social security number, and your initial PIN number is your birthdate in the MMDDYY format (6 digits). You will be required to change your initial PIN to another number the first time you use this system. DO NOT FORGET your PIN as you will need it for all future requests!

Please call the Outreach Office at 301-405-0902 if you need assistance with this process or have questions

How to Obtain Semester Grade Information

Internet   www.testudo.umd.edu   (* *the fastest transcript service* *)

Use the Records and Registration link of TESTUDO, the website designed for University of Maryland students, to

- view your grades and request a copy
- view your official transcript
- request an official transcript

Phone (301) 403-0500

Use MARS, the Maryland Automated Registration System, to obtain grade information.

- Select grade inquiry menu option.
- Request a semester grade report or an official transcript

Hours of operation

Mon. - Sat. 7:30 AM to 11:00 PM

Sun. 5:00 PM to 11:00 PM

Kiosks

Grades can be viewed and printed from MARS kiosks

Hours of operation

Mon. - Sat. 7:30AM to 11:00 PM

Sun. 5:00 PM to 11:00 PM

Locations Include

- Mitchell Building
- Ellicott Dining Hall
- Stamp Union
- Van Munching Hall

> Reminder: You must enter your social security number and PIN code in order to use TESTUDO, MARS, and Kiosks

Mail or FAX

If you are unable to access grade information using TESTUDO, MARS, or Kiosks, request an official transcript via mail or fax. Be sure to include your full name, social security number, dates of attendance, address where you want the transcript sent, and your signature.

Address: Office of the Registrar
                      Attn: Transcripts
                      1101 Mitchell Building
                      University of Maryland
                      College Park, MD 20742
                      Fax   (30) 314-9568