Baltimore County Public Schools
INSTRUCTIONAL SOFTWARE EVALUATION FORM

Title of program:_____ **School requesting evaluation:**_____

Name of evaluator (please print):_____ **Position/job title:**_____

Signature of Principal (required for Local School Evaluation Procedure-LSEP):_____ **Date:**_____

Criteria: 3=high 1=low na=missing/not applicable	3	2	1	na	Criteria: 3=high 1=low na=missing/not applicable	3	2	1	na
INSTRUCTIONAL QUALITY					**CONTENT**				
Effective use of instructional time					Accurate information				
Supports different learning modalities and intelligences					Free of bias and stereotypes				
Supports different learning styles					Aligns with sequence of objectives and skills in BCPS curriculum				
Adaptable for students with special needs					Aligns with MSDE content standards, Core Learning Goals and Skills for Success				
Accurate spelling and grammar									
Appropriate vocabulary					Appropriate to intended grade and ability level				
Management capabilities					**SUPPORT MATERIALS**				
Appropriate motivation					Explicit and clear instructions				
Appropriate reinforcement for student responses					Clear statement of objectives/outcomes				
Assessment capabilities					Statement of prerequisite skills				
Clear and adequate instructions for use					Troubleshooting information				
Clear and logical presentation					Useful teacher materials				
Ease of use (navigation, Help features, etc.)					Useful student materials				
BRIEF DESCRIPTION OF CONTENT:					**TECHNICAL QUALITY**				
					Reliable and error-free operation				
					Clear sound, color, graphics and text				
					Useful documentation and/or online help				
COMMENTS/CAUTIONS:									

Signature of evaluator: _____ **Date:** _____

Signature of Curriculum Coordinator: _____ **Date:** _____

Please indicate: ___**Highly recommended**   ___**Recommended with reservations (see comments)**   ___**Not recommended (see comments)**

This form must be signed by the evaluator (both Local School and School-System Evaluation Procedures).
Please send the completed Instructional Software Evaluation Form to:
Office of Instructional Technology
TIMONIUM OFFICE